



Date:04-01-2018

CIRCULAR

All the members of the Governing body of the college are requested to attend the meeting of the Governing body on 06-01-2018 at 11:00AM in Management Room to discuss the following matters.

Agenda

1. Closure of MCA II Year Direct Admission
2. Establishment of New B.Tech. Labs
3. Accreditation Proposals
4. Student Mentorship Program
5. Establishment of R&D cell
6. Pass System for Records
7. Guest Lectures by Industry Experts
8. Faculty Workshops
9. Monitoring Academic Activities
10. Computer Training for Staff
11. Staff Selection Committee
12. Implementation of ERP System

Copy to:

Committee members

PRINCIPAL

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Sree Chaitanya College of Engineering
LMD Colony, KARIMNAGAR-505 527

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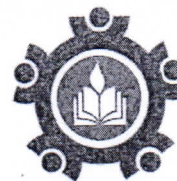
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SREE CHAITANYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUH



SREE CHAITANYA
EDUCATIONAL INSTITUTIONS

MINUTES OF GOVERNING BODY MEETING

Date: 06-01-2018

Time-11:00 AM

Venue: Sree Chaitanya College of Engineering, LMD Colony, Thimmapur, Karimnagar.

The following members are present in the meeting.

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|-----------------------------|--------------------|--|
| 1. Sri. M. Laxma Reddy | Chairman | |
| 2. Sri. M. Ramesh Reddy | Secretary | |
| 3. Dr. A.Prasad Raju | Member | |
| 4. Dr. N.G. Raghavender Rao | Member | |
| 5. Dr. CH.Shashikanth | Member | |
| 6. Dr. K.Neelima | Member | |
| 7. Dr. A.Vijay kumar | Member | |
| 8. Dr. N.V.Ramana Rao | University Nominee | |
| 9. Dr. G.Venkateswarlu | Member Principal | |

- The Governing Body Meeting is held under the chairman ship of Sri.M.Laxma Reddy on 03-01-2018.
 - Chairman commended the efforts of the committee members and the Principal for running the college peacefully without any disturbances and also maintaining the standards with more percentage of results.
 - Principal is appreciated for taking initiative running the college very successfully.
 - All the members expressed their satisfaction about the education standards of Engineering College for the last 13 years and commitment is given by all members in ensuring the same for the current year.
- Minutes of the last meeting were reviewed and confirmed.

Contd.P.No.02

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The committee discussed the following and passed the resolution.

1. Keeping in view of the minimal admissions in MCA II year (Direct Admission) Governing body has passed the resolution for closure of this course.
2. The committee members resolved to establish new B.Tech. Labs as per the change in JNTUH syllabus norms.
3. It is resolved that Principal is given full freedom to prepare the proposals for NAAC Accreditation and MBA Accreditation for 2018-2019.
4. It is resolved that one Mentor from staff member to be allotted for the group of 20 students to monitor their academic work.
5. Committee has taken decision to establish R&D cell (Research & Development). Each department should submit one project proposal for getting funds from Central Government Funding Agency.
6. As per the decision of the committee members it is resolved that to introduce the system of issuing passes for inward and outward record.
7. The committee members resolved organization of guest lectures by Industry experts.
8. Faculty related workshops must be conducted during the period of vacation.
9. It is resolved by the committee members and discussed about monitoring of academic activities for the next academic year.
10. As per the opinion of the Principal it is resolved by the committee to conduct the training classes of the computers to the staff members those who are not having computer knowledge i.e. MS office, word typing skills etc.
11. The Governing body informed the Executive Committee to constitute the staff selection committee for the academic year 2018-2019 with the members of University Nominee and subject experts from any other college, as per the Govt. GO.M.S.No.14 and AICTE Norms, Sufficient Teaching staff members should be selected and recruited. Further, Executivebody is requested to take initiative for the Ratification of staff members.
12. Implementation of an ERP system from the academic year 2018-2019.
13. Vote of thanks is conveyed by Sri M. Ramesh Reddy the Secretary & Correspondent of Takshasila Education Society.

Secretary & Correspondent

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